



## *2010 Safety Plan*

## **Cedar Mill Little League Safety Plan**

### **1. Safety Officer**

Cedar Mill Little League has an active safety officer – Mike Llewelyn. The safety officer is a member of the Board of Directors and is identified in section 7.2 of the attached Cedar Mill Little League Safety Manual.

### **2. Safety Manual**

CMLL has a safety manual that is available on the Cedar Mill Little League Website ([www.cmlionline.org](http://www.cmlionline.org)) and will be distributed and discussed with all coaches at the annual Coaches orientation in March 2010, prior to the beginning of the season. The safety manual is attached.

### **3. Emergency and Key Official Phone Numbers**

Emergency procedures and numbers are in section 3.1 of the attached CMLL Manual. Key official telephone numbers are listed in section 7 of the attached CMLL Manual.

### **4. Revised Little League Voluntary Application**

CMLL uses the Little League International Volunteer Application Form and checks for sex abuse history as well as criminal background. CMLL requires all managers, coaches, board members, and any other person, volunteers or hired workers, who provide regular services to the league or who have repetitive access to or contact with the players or teams must fill out an application form as well as provide a government issued photo identification card for ID verification. CMLL conducts a search of the appropriate governmental entity of the nationwide sex offender registry on all volunteer applications received. Anyone refusing to fill out a volunteer application is ineligible to be a league member. The league president is required to retain these confidential forms for one year of service.

### **5. Fundamental Training**

#### **5.1 Current**

Cedar Mill Little League conducts coaches' clinics in February prior to each season. In addition, some Cedar Mill Little League coaches recently attended a clinic held in conjunction with the Oregon Little League Leaders statewide conference held December 5, 2009. Managers and coaches will be trained on hitting, sliding, fielding and pitching fundamentals. Managers and coaches are periodically provided with many brochures and are encouraged to participate in other clinics.

#### **5.2 Future**

CMLL continuously notifies coaches of local coaches' clinics provided by private vendors, high schools and local universities.

### **6. First Aid Training**

#### **6.1 Current**

Managers and coaches are required to obtain first aid certification. Cedar Mill Little League will provide training taught by the American Red Cross in March, 2010. CMLL has a plan set up to ensure there is a minimum of one participant per team with an active FA/CPR Card.

### **7. Field Hazards**

Coaches and umpires are required to walk the fields for hazards before use. See section 1.1 of the attached CMLL Safety Manual.

### **8. Little League Facility Survey**

CMLL does not own, operate or maintain any of fields that are used for league functions. The Tualatin Hills Park and Recreation Department (THRPD) owns over 125 fields of which 11 are assigned to CMLL. From year to year, CMLL does not know which fields will be assigned since THRPD makes decisions based on demand and availability. For 2010, the Facility Survey was conducted on the 11 fields CMLL will use.

### **9. Written Safety Procedures for Concession Stand**

CMLL has no concession stands; therefore this is not applicable.

### **10. Equipment Inspection and Replacement**

CMLL's Uniform and Equipment Manager inspects all equipment prior to distribution to the managers. Defective and/or badly worn catcher's equipment and bats are replaced. See section 2.5 of the attached CMLL Safety Manual.

### **11. Accident Reporting and Tracking Procedures**

The Safety Officer will keep a record of all accident reports.

### **12. First Aid Kits**

First Aid kits are to be distributed to all managers and coaches when they received their equipment. Every manager and coach is required to have in their possession a first aid kit at all times. The Safety Officer is responsible for the coordination of the safety equipment. The Safety Officer is responsible to make sure that every manager and coach has a first aid kit which is fully stocked. The Safety Officer is responsible for re-supplying the first aid kits when needed. See section 2.3 of the attached CMLL Safety Manual.

### **13. Little League Rules**

See section 2.7 of the attached CMLL Safety Plan.

### **14. Enforcement of Little League Rules**

The CMLL Board of Directors is responsible for enforcing the existing little league rules. The consequence of the participants in failure to follow the rules includes the following punishment:

1. A letter of reprimand or admonishment;
2. The offending party may be suspended for a game and/or games
3. The offending party may not be allowed to participate in Cedar Mills Little League;
4. The offending party's team may be caused to forfeit a game or games;
5. Enforcement of little league rules is the responsibility of every participant and the Board will enforce its rules if violated.

Updated: December 2009 by Mike Llewelyn, CMLL Safety Officer